10 Step Guide to Accessing the Federal Stimulus Check for Non-Filers

**WHAT YOU NEED**

- **REQUIRED:**
  - Social Security Number (SSN)
  - Internet access
  - An email address
  - Ability to receive text messages

- **OPTIONAL:**
  - 2018 or 2019 tax return
  - Bank account information
  - State ID or driver’s license

**STEP 1:** Go to irs.gov/coronavirus/non-filers-enter-payment-info-here. You should be brought to the below screen. Click on the blue box at the bottom that says “Non-Filers: Enter Payment Info Here”:

![Non-Filers: Enter Payment Info Here](https://www.irs.gov/coronavirus/non-filers-enter-payment-info-here)

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**Who is eligible for the Economic Impact Payment?**

U.S. citizens or resident aliens who:

- Have a valid Social Security number.
- Could not be claimed as a dependent of another taxpayer, and
- Had adjusted gross income under certain limits.

**Who will receive the Economic Impact Payment automatically without taking additional steps?**

Most eligible U.S. taxpayers will automatically receive their Economic Impact Payments including:

- Individuals who filed a federal income tax for 2018 or 2019
- Individuals who receive Social Security retirement, disability (SSDI), or survivor benefits
- Individuals who receive Railroad Retirement benefits

**Who should use Non-Filers: Enter Payment Info to provide additional information to receive the Economic Impact Payment?**

Eligible U.S. citizens or permanent residents who:

- Had gross income that did not exceed $12,200 ($24,400 for married couples) for 2019
- Were not otherwise required to file a federal income tax return for 2019, and didn’t plan to

You can provide the necessary information to the IRS easily and quickly for a fee through Non-Filers: Enter Payment Info. We will use this information to determine your eligibility and payment amount and send you an Economic Impact Payment. After providing this information you won’t need to take any additional action.

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Non-Filers: Enter Payment Info Here
STEP 2: On the next screen, click on the blue box that says “Get Started”.

Non-Filers: Enter Payment Info

If you don’t usually file a tax return, submit your information here to get the Economic Impact Payment

If you receive veterans disability compensation, a pension, or survivor benefits from the Department of Veterans Affairs, or your income level does not require you to file a tax return, then you need to submit information to the IRS to receive an Economic Impact Payment.

Complete this free online form so that the IRS can identify you and your dependents, and receive valid direct deposit and address information about you. This information allows the IRS to calculate your eligibility and send you the Economic Impact Payment.

Do NOT continue here if:

- You receive Social Security, Railroad Retirement, or SSDI benefits. The IRS will automatically send you an Economic Impact Payment.
- You have already filed a 2019 federal income tax return.
- Your 2019 gross income exceeded $12,200 ($24,400 for a married couple) or other reasons require you to file a 2019 federal tax return.
- You were married at the end of 2019 and are not submitting information here with your spouse.
- You were not a U.S. citizen or U.S. permanent resident in 2019.
STEP 3: On the next page, you will need to fill out some information to create an account. Enter your email address, pick a user ID, enter your phone number, and pick a password for your user ID:
STEP 4: After you fill out the information to create an account, you will receive a text confirmation to verify your phone number. Input the confirmation number you were texted. Your account should be confirmed. You should see the below screen. Click the white “Continue” button to access the IRS form:
**STEP 5:** You should now be at the following screen, and you will need to fill out basic personal information, including your name, address, filing status, etc.

- **If you have a bank account**, make sure to have the account and routing numbers readily available. We recommend entering bank information, if possible, because you will receive the stimulus money more quickly.
- **If you don’t have a bank account**, use the IRS website to input or confirm your mailing address.
Enter Dependents Here:

- If you have children 17 or under who are dependents under the IRS rules, list them here so that you may receive an additional $500 payment for each eligible child.

**STEP 6:** After all of the information is filled out, you can move on by either (1) clicking on the tab at the top that says “STEP 2. E-File Your Tax Forms” or (2) clicking the tab at the bottom that says “Done With This Form.” Once you do that, it will take you to the final form that needs to be filled out.

**STEP 7:** Enter your 2018 Adjusted Gross Income (AGI), or your 2018 five-digit self-selected signature PIN.

- **If you filed federal taxes for 2018,** find your 2018 AGI (your AGI should be on line 7 of your Form 1040)
- **If you didn’t file federal taxes in 2018 or in 2019** because you had ZERO taxable income both years enter 0.
  - Example: SSI income is not taxable. If your only income was from SSI in both 2018 and in 2019, you should enter 0 for AGI.
- **If you didn’t file federal taxes in 2018 or in 2019 because you were below the income limit required to file, we recommend you file a full tax return as you may be eligible for tax credits such as the Earned Income Tax Credit (EITC) or other tax credits.**

**STEP 8:** After entering your AGI:

1. Date the document,
2. Choose a 5 digit pin, and
3. Enter either your driver’s license ID number or your California ID number. If you do not have either of those, leave the fields blank. If you do have an ID or driver’s license, it is important that you input the information.

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STEP 9: You have now completed the required forms. To be able to press the button that says “Continue to E-File,” you must verify your email address. Check the email inbox that you used to sign up for the account. You should have an email asking you to click a link to verify email. After you click the link, your email should be verified and you should be able to push the button that says, “Continue to E-File.”

STEP 10 (FINAL STEP): After you E-File, you'll receive a confirmation email stating that your forms were submitted. In 24-48 hours, you will get another email letting you know your forms were accepted or rejected.

- If the email says your forms were rejected, check all of the information you input to see if there was a typo or error.
- If your forms were rejected, but you cannot find any typos or errors, you should contact the IRS via phone. (Note: There is currently no telephone assistance at this time for those experiencing issues related to their stimulus payments. Check the IRS website for their most up-to-date operational status.)